



2022 Parent Contribution Schedule

Samford Valley Steiner School (SVSS) is a not-for-profit organisation, and all Parent Contributions and levies are used to enable the children's education and the provision of related facilities. The school endeavours to keep Parent Contributions to a minimum affordable level commensurate with the quality of the education it provides and the actual running costs of the school.

Enrolment Contributions

Enrolment – Application Contribution (<i>Places name on waiting list</i>)	\$ 200	per child
Enrolment – Acceptance Contribution (<i>Confirms acceptance of offer</i>)	\$1,000	per family

Parent Contributions

1. Parent Contributions (per annum)

Tuition contribution and compulsory charges are billed yearly in advance. There are two payment options:

- **Option 1. Early Payment Discount** (see below): The full amount is due and payable before the end of the first week of Term 1.
- **Option 2. FACTS:** The full amount is due and payable via the school's preferred online payment system, FACTS. Payments can be made in weekly, fortnightly, monthly or lumpsum instalments through a user-friendly online system.

	Tuition Contribution	Compulsory Charges	Total	Amount per Term
			per annum	
Pippis 2 days per week	\$2,856	\$1,024	\$3,880	\$970
Pre-Prep 3 days per week	\$4,412	\$1,024	\$5,436	\$1,359
Pre-Prep 5 days per week	\$6,292	\$1,184	\$7,476	\$1,869
Prep	\$6,292	\$1,184	\$7,476	\$1,869
Primary Class 1	\$6,292	\$1,176	\$7,468	\$1,867
Primary Class 2	\$6,292	\$1,176	\$7,468	\$1,867
Primary Class 3	\$6,292	\$2,668	\$8,960	\$2,240
Primary Class 4	\$6,292	\$2,980	\$9,272	\$2,318
Primary Class 5	\$6,292	\$3,152	\$9,444	\$2,361
Primary Class 6	\$6,292	\$3,820	\$10,112	\$2,528
Primary Class 7	\$6,292	\$3,972	\$10,264	\$2,366
Secondary Class 8	\$7,572	\$3,072	\$10,644	\$2,661
Secondary Class 9	\$7,572	\$3,948	\$11,520	\$2,880
Secondary Class 10	\$7,572	** \$3,000	\$10,572	\$2,643
Secondary Class 11	\$7,572	** \$2,764	\$10,336	\$2,584
Secondary Class 12	\$7,572	** \$2,204	\$9,776	\$2,444

** Includes the School Supplied Device Levy.

Note: For Year 12 only in 2022, the School Supplied Device (SSD) Levy will be charged only to students availing of this facility. The Bring Your Own Device (BYOD) will not be permissible for Classes 10 & 11 and all students will use a School Supplied Device that is kept updated and fit for purpose through the student's senior years and returned when leaving school.

Contributions and charges in the table above are reviewed annually but may also be amended from time to time as deemed necessary by the management of the school.

Tuition Contribution is made towards the overall wages and overheads for running the school.

Compulsory Charges cover costs that are applicable for specific year levels. These charges are payable in full and do **not** attract discounts or refunds for absence. It covers the following areas of costs:

- **Materials.** Basic materials and resources are supplied, specific to each class's needs. The school will replace items based on normal usage. Students are provided with high quality stationery and equipment and are encouraged to treat them with care. It is the responsibility of parents to pay for damaged and/or lost items. Replacement items will be charged to your account.
- **Instrumental Music Lessons.** Compulsory small group lessons and ensembles for Classes 3 – 8. Music Camp for Classes 6 & 7.
- **Outdoor Education.** Outdoor Education Camps for Classes 3 – 12.
- **Insurance** Student Accident Insurance
- **Campus upkeep.** Buildings and Facilities maintenance
- **School Supplied Device (SSD)– for high school students.**

2. Discounts

- **Early Payment Discount.** 5% of tuition contributions only, if all contributions (tuition and compulsory charges) are paid in full in advance by the due date.
- **Sibling Discount.** A sibling discount is applicable to families with more than one child at Samford Valley Steiner School and is applicable to the tuition component only.

2 students	12%	4 students	40%
3 students	25%	5 students	50%

Other Charges

Enrolment Application Fee

An Enrolment Application Contribution of \$200 per student is payable at the time an enrolment form is lodged. This Contribution is non-refundable and non-transferable.

Enrolment Acceptance Fee

An Acceptance Contribution of \$1,000 per family is payable upon acceptance of an offer of enrolment. This Contribution only applies to the first child from a family and is non-refundable. An Acceptance Contribution will only be taken once the payment terms and affordability of Contributions has been discussed and accepted and an Enrolment Acceptance Form submitted.

Excursions / Incursions / Incidentals

From time to time, when additional Incursions/ Excursions are organized for educational benefit of the students, costs will be charged directly to the fee accounts. In certain cases, students may be required to pay in advance depending on incursion /excursion arrangements. Stationery, hats etc. are also charged to fee accounts. FACTS will automatically adjust the payment balances to reflect this. For accounts paid in full at the start of the year, any additional charges through the year are payable within 7 days of billing.

Extra-Curricular Activities

Charges for all extracurricular activities, such as Performances, Theatre Sport, after-school Sport etc., will be invoiced directly by the school to the fee account and payable within 7 days of billing date.

Musical Instruments

Recorders supplied from school stock will be charged to your account. Items associated with the Instrumental Music Program, including repairs and replacement, will be charged to your account. Stringed instruments are purchased directly by parents at their own expense.

Special Camps

Special camps (e.g., end of primary school camp) may incur additional charges, depending on the activity undertaken and any related costs. You will be notified in advance of any such costs. Costs will be charged to your account.

Payment of Accounts

Terms of payment

Enrolling your children at SVSS includes a commitment to making the required financial contribution within the current school year. It is essential that all accounts are paid in full by the due date. Families experiencing difficulty in meeting payment deadlines should contact the Economic Development Manager to make special arrangements for settlement. The onus of pro-active communication in advance lies with the parent/caregivers in the event of any expected delays to the payment of dues. Unless a formal arrangement is mutually agreed in writing in advance, all accounts outstanding after the due date will be considered overdue and action taken in accordance with the Fee policy. All payment plans are created for a 10 (ten) month period from February to November. Instalments can be per Term, Monthly (10 payments), Fortnightly – (20 payments) or weekly – (40 payments). For those who have irregular incomes and wish to pay in lumpsums, please contact svssaccounts@samfordsteiner.qld.edu.au in advance to set up a suitable plan.

Method of Payment

SVSS has a partnership with FACTS, a self-service online fee payment portal for all parents/caregivers to manage and pay all fees and charges. FACTS is very easy to use and accepts payments via Direct Debit from bank accounts or Credit cards as per the nominated instalment schedule per term, month, fortnight, or week. Lumpsum payments are also possible. Our Accounts Officer and the FACTS customer service telephone helpline (1 300 322 871) are very happy to assist you in setting up your FACTS account. Please complete your setup as soon as you receive the statement for the year. FACTS set up is only required for new families and for continuing families if you are changing your payment plan. Accounts will automatically roll over to the next year if you do not wish to change any details or payment plan.

Joint & several responsibility of contract signatories

All signatories to the Enrolment Contract are jointly and severally liable for the payment of all contributions and charges incurred. For any change to this arrangement the school needs to be notified in writing by all signatories on the Enrolment Contract and an agreement to the effect must be put in writing.

Split Accounts

Parents/caregivers may elect to maintain 50-50 Split accounts for payment of fees by requesting a split in writing. Agreement of both parties is essential for this arrangement to be set up. Split accounts are created only for convenience of parents/caregivers in paying their 50% share of the dues and does not override joint and several responsibility for the full fees due for the year. If one parent/caregiver defaults on their payments, the other parent/caregiver will remain liable to make good the shortfall even if they are fully paid up for their share. Early payment discounts applied to one split account will be withdrawn if the other account remains in arrears.

Overdue Accounts

The Economic Development Manager will take whatever steps are deemed necessary to recover overdue accounts and any accounts referred to a Debt Collection Agency or Solicitor will have all collection costs added to the outstanding balance. The school may, at its discretion, suspend a student pending settlement of an outstanding account. Enrolment of additional siblings may not be accepted while an overdue account remains unpaid. Overdue accounts may have an administrative fee of \$25 per month added to the account each month.

Temporary Absence of a Student

For temporary student absences of up to one term, the full term's tuition contributions will be charged. Absences of longer than one term's duration need to be negotiated by special agreement and may incur additional charges.

Notice of Withdrawal of a Student

One term's notice in writing is required advising the withdrawal of a student from the school, otherwise one term's tuition contribution may be charged in lieu of such notice.

Tax Deductible Building Fund (Optional)

Families are encouraged to donate to the school's Building Fund. Donations are fully tax deductible and enable the school to continue to improve its facilities.

Enquiries

Our Accounts Officer at svssaccounts@samfordsteiner.qld.edu.au is the first point of contact for queries relating to contributions and charges.