

2024 Kindy Parent Contribution Schedule

Pippis (2-day) & Pre-Preps (3-day and 5-day)



Parent Contributions are used to enable the children's education and related facilities. The school endeavours to keep Parent Contributions to a minimum affordable level commensurate with the quality of the education and the actual running costs of the school. Since 2023, due to significant changes announced by the government to the funding model for Kindy (Pre-Preps 3-day & 5-day), a decision has been made to separate the Parent Contribution schedules for the Prep-Class 12 from the Kindy schedule. Family discounts will be applied only for siblings in Pippis and Prep-Class 12 because the Kindy subsidies will offer families significant discounts upfront for children in Pre-Prep classes.

Annual contribution for Pippis

(This cohort is not eligible for the Government Kindy Subsidies as they attend less than 600 hours per year)

Tuition Charges **\$3,180** Compulsory Charges **\$1,136** Per Term contribution **\$1,079**

Annual contribution for Pre-Preps

Pre-Prep annual contribution is a consolidated amount, not broken down into tuition and compulsory charges.

- The government provided Kindy subsidy scheme has changed from the tiered eligibility-based system in 2023.
- In 2024, all 3-day Pre-Preps will receive full subsidy as per Government provision (applied as discount in the Statement)
- 5-day Pre-Preps will receive the subsidy as per Government provision for the first 600 hours and pay only for 2 days.

	Annual Contribution (pre-discount)	Annual Subsidy (TBC in January 2024)	Amount after-subsidy deduction
		<i>Applicable for 3-day component</i>	
Pre-Prep (3 Days)	\$5,800	*\$5,800	*\$0
Pre-Prep (5 Days)	\$8,364	*\$5,800	*\$3,364(\$841 per term)

* Estimate as of November 2023.

Contributions and charges are reviewed annually but may also be amended from time to time as deemed necessary by the management of the school.

Payment Options:

Contributions billed yearly in advance with Kindy discounts and/ or family discounts applied upfront as per family information provided at the start of term. There are two payment options:

- **Option 1. Full Advance Payment.**: The full amount is due and paid before the end of the first week of Term 1 via the school's preferred online payment system, FACTS. *See Early Payment Discount* details below.
- **Option 2. Payment Plans:** The full amount is due and payable in instalments through the year via FACTS. Payments can be made in weekly, fortnightly, monthly, or termly instalments. Lumpsum payments can be made at any time to top-up any payment plan and this will automatically adjust remaining balances.

Discounts

1. **Early Payment Discount.** 5% of tuition contributions only, if all contributions (tuition and compulsory charges) are paid in full in advance by the due date applicable to Pippis and P-12 cohorts.
2. **Sibling Discount.** A sibling discount is applicable to families with more than one child at Samford Valley Steiner School (except in the Pre-Prep level) and is applicable **to the tuition component only**. Siblings in Pre-Prep levels will not be counted for this discount because separate Kindy discounts applicable.

2 students	12%	4 students	40%
3 students	25%	5 students	50%

Other Charges

Enrolment Application Fee

An Enrolment Application Contribution (*Places name on waiting list*) of \$200 per student is payable at the time an enrolment form is lodged. This Contribution is non-refundable and non-transferable.

Enrolment Acceptance Fee

An Acceptance Contribution of \$1,000 per family is payable upon acceptance of an offer of enrolment. This Contribution only applies to the first child from a family and is non-refundable. An Acceptance Contribution will only be taken once the payment terms and affordability of Contributions has been discussed and accepted and an Enrolment Acceptance Form submitted.

Administration Fee

An administration fee of \$50 per term will be charged for accounts that are not signed up to FACTS. This is to cover the additional admin time taken up in manual processing and follow up. Accounts paid via FACTS will not incur this charge.

Payment of Accounts

Terms of payment

- Enrolling your children at SVSS includes a commitment to making the required financial contribution in full within the current school year. Families experiencing difficulty in meeting payment deadlines should contact the Economic Development Manager to make special arrangements for settlement. The onus of pro-active communication in advance lies with the parent/caregivers in the event of any delays to payment of dues.
- Unless a formal arrangement is mutually agreed in writing in advance, all accounts outstanding after the due date will be considered overdue and action taken in accordance with the Fee policy. All payment plans are created for a 10 (ten) month period from February to November. Instalments can be per Term (4 payments at the start of each term), Monthly (10 payments), Fortnightly – (20 payments) or Weekly – (40 payments).
- SVSS also partners with Edstart, an external company that can provide longer payment durations to families who need to spread fee commitments beyond one school year. A service charge will be payable to Edstart for this option. Please contact svssaccounts@samfordsteiner.qld.edu.au if you require a referral to Edstart.

Method of Payment

SVSS has a partnership with FACTS, a self-service online fee payment portal for all parents/caregivers to manage and pay all fees and charges. FACTS is very easy to use and accepts payments via Direct Debit from bank accounts or Credit cards as per the nominated instalment schedule per term, month, fortnight, or week. Lumpsum early payments are also possible. Our Accounts Officer and the FACTS customer service telephone helpline (1 300 322 871) are very happy to assist you in setting up your FACTS account. Please complete your setup as soon as you receive the statement for the year in mid-January. FACTS set up is only required for new families and for continuing families if you are changing your payment plan. Accounts will automatically roll over to the next year if you do not wish to change any details or payment plan. If you choose not to use FACTS, a \$50 per term administration fee will be charged to the account.

Joint & several responsibility of contract signatories

All signatories to the Enrolment Contract are jointly and severally liable for the payment of all contributions and charges incurred. For any change to this arrangement the school needs to be notified in writing by all signatories on the Enrolment Contract and an agreement to the effect must be put in writing.

Split Accounts

Parents/caregivers may elect to maintain 50-50 Split accounts for payment of fees by requesting a split in writing. Agreement of both parties is essential for this arrangement to be set up. Split accounts are created only for convenience of parents/caregivers in paying their 50% share of the dues and does not override joint and several responsibility for the full fees due for the year. If one parent/caregiver defaults on their payments, the other parent/caregiver will remain liable to make good the shortfall even if they are fully paid up for their share. Early payment discounts applied to one split account will be withdrawn if the other account remains in arrears. Kindy discounts will only be applicable as per new guidelines to the overall account.

Overdue Accounts

The Economic Development Manager will take steps deemed necessary to recover overdue accounts and any accounts referred to a Debt Collection Agency or Solicitor will have all collection costs added to the outstanding balance. The school may, at its discretion, suspend a student pending settlement of an outstanding account. Enrolment of additional siblings may not be accepted while an overdue account remains unpaid. Overdue accounts may have an administrative fee of \$25 per month added to the account each month.

Temporary Absence of a Student

For temporary student absences of up to one term, the full term's tuition contributions will be charged. Absences of longer than one term's duration need to be negotiated by special agreement and may incur additional charges.

Notice of Withdrawal of a Student

One term's notice in writing is required advising the withdrawal of a student from the school, otherwise one term's tuition contribution may be charged in lieu of such notice. The account must be paid in full by the last day of enrolment.

Tax Deductible Building Fund (Optional)

Families are encouraged to donate to the Building Fund to enable the school to improve facilities. Donations are fully tax deductible.

Enquiries Our Accounts Officer at svssaccounts@samfordsteiner.qld.edu.au is the first point of contact for queries relating to contributions and charges.