

## **Application Package: Outside School Hours Care (OSHC) Lead Educator**

### **Samford Valley Steiner School**

**Position Title:** OSHC Lead Educator

**Location:** Samford Valley Steiner School, Samford, Queensland

**Employment Type:** Part-time / Casual

**Start Date:** 2024/2025

### **About Samford Valley Steiner School (SVSS)**

Samford Valley Steiner School (SVSS) offers a holistic, K-12 education guided by the principles of Anthroposophy and Rudolf Steiner's educational philosophy. Our beautiful bushland campus in Samford fosters a unique learning environment where students develop through a balance of academic, artistic, and practical experiences. The school community is a vibrant and supportive network of students, parents, teachers, and staff who are committed to nurturing each child's potential.

The Outside School Hours Care (OSHC) program is an essential part of our community, providing quality care, enrichment, and creative engagement for children outside regular school hours. We are looking for an **OSHC Lead Educator** to help us deliver an inspiring and nurturing program aligned with our core values.

### **Position Overview**

The OSHC Lead Educator will be responsible for assisting in leading and coordinating the delivery of care, activities, and learning opportunities for children in the OSHC program in conjunction with the OSHC Coordinator. This position requires someone who is committed to creating a safe, engaging, and creative environment, drawing on the principles of Steiner education. The Lead Educator will work collaboratively with the OSHC Coordinator, team and school community to ensure the well-being and development of each child, fostering a love for learning beyond school hours.

## Key Responsibilities

- **Program Leadership:** Assist in the development and implementation of creative and age-appropriate programs that reflect the Steiner philosophy and meet the needs of children attending the OSHC program.
- **Child Care and Supervision:** Provide quality care and supervision to children, ensuring their safety, well-being, and positive development.
- **Team Collaboration:** Lead and mentor the OSHC team, promoting a supportive and harmonious working environment. Collaborate with other educators to ensure the program runs smoothly.
- **Regulatory Compliance:** Ensure that all activities and practices comply with the National Quality Framework (NQF), National Quality Standards (NQS), and school policies.
- **Parental Engagement:** Build and maintain strong, positive relationships with parents and caregivers, ensuring open and transparent communication about their child's participation in the program.
- **Health and Safety:** Oversee health, hygiene, and safety practices in line with school policies and child care regulations, including risk assessments and incident reporting.
- **Record Keeping:** Maintain accurate records of attendance, incidents, and children's progress, and assist with reporting requirements to regulatory bodies.

## Selection Criteria

To be considered for the OSHC Lead Educator role, candidates should meet the following criteria:

### ***Essential:***

1. **Qualifications:**
  - a. Minimum Diploma of Children's Services (Early Childhood Education and Care) or equivalent.
  - b. Current First Aid, CPR, Asthma, and Anaphylaxis certifications.
  - c. Current Blue Card (Working with Children Check) or ability to obtain one.
2. **Experience:**

- a. Minimum of 2 years of experience working in an Outside School Hours Care or similar educational setting.
  - b. Demonstrated leadership skills in managing a team within a child care environment.
  - c. Experience in designing and implementing educational and play-based programs that align with the Steiner philosophy or a similar holistic approach to learning.
3. **Skills and Attributes:**
- a. Strong understanding of the National Quality Framework and other regulatory requirements.
  - b. Excellent communication and interpersonal skills to build relationships with children, families, and staff.
  - c. Ability to work collaboratively within a team and demonstrate a proactive and flexible approach.
  - d. A genuine passion for working with children and an understanding of their developmental needs.

***Desirable:***

- Understanding and experience with Steiner Education principles.

**What We Offer**

- A collaborative, supportive, and creative working environment.
- Professional development opportunities.
- The opportunity to contribute to a community-focused educational setting that values the holistic development of children.
- A competitive salary aligned with qualifications and experience.

**Application Process**

**How to Apply:**

Please submit your application including the following documents:

1. **Cover Letter:** A brief letter outlining your suitability for the role and why you are passionate about working as an OSHC Lead Educator at SVSS.

2. **Current Resume:** Detailing your qualifications, experience, and professional achievements.
3. **Response to Selection Criteria:** Addressing both the essential and desirable criteria.
4. **Referees:** Include the names and contact details of at least two professional referees.

**Applications Close:** [Insert closing date]

**Submit your application:** Email your complete application to [insert email address] with the subject line: *Application – OSHC Lead Educator*.

**Contact Information:** For more information about the position or the application process, please contact our HR at [workwithus@samfordsteiner.qld.edu.au](mailto:workwithus@samfordsteiner.qld.edu.au)

### **Additional Information**

- Employment is subject to compliance with relevant child protection legislation, including satisfactory Blue Card clearance and adherence to Samford Valley Steiner School's child protection policies.
- Samford Valley Steiner School is an equal opportunity employer and encourages applications from all qualified candidates.

Join us at Samford Valley Steiner School and contribute to a nurturing, holistic, and enriching educational experience for children in our community!

**We look forward to receiving your application!**