



Child Protection Policy

STATUS	APPROVED	
Scope:	Students and employees, including full-time, part-time, permanent, fixed-term and casual employees, as well as contractors, volunteers and people undertaking work experience or vocational placements at Samford Valley Steiner School (SVSS) and covers information about the reporting of harm and abuse.	
Purpose:	The purpose of this policy is to provide written processes about – (a) how the school will respond to harm, or allegations of harm, to students under 18 years; and (b) the appropriate conduct of the school’s staff and students to comply with accreditation requirements.	
Supersedes:	1 July 2021	
Authorised by:	School Board	Date of Authorisation: 15 June 2022
Review Date:	Annually	Next Review Date: June 2023
Policy Owner:	School Governing Body: Board of the Rudolf Steiner Education Group Brisbane (RSEGB)	
References:	<ul style="list-style-type: none"> • Child Protection Act 1999 (Qld) • Education (General Provisions) Act 2006 (Qld) • Education (General Provisions) Regulation 2017 (Qld) • Education (Accreditation of Non-State Schools) Act 2017 (Qld) • Education (Accreditation of Non-State Schools) Regulation 2017 (Qld) • Working with Children (Risk Management and Screening) Act 2000 (Qld) • Working with Children (Risk Management and Screening) Regulations 2020 (Qld) • Criminal Code Act 1899 • SVSS Complaints Handling Policy • SVSS Complaints Handling Procedure • SVSS Child Risk Management Strategy (for the <i>Working with Children (Risk Management and Screening) Act 2000 (Qld)</i>) • SVSS Work Health and Safety Policy (for the <i>Work Health and Safety Act 2011 (Qld)</i>) • SVSS Child Protection Reporting Form 	



DEFINITIONS

- Staff – includes employees, including full-time, part-time, permanent, fixed-term and casual employees, as well as contractors, volunteers and people undertaking work experience or vocational placements at Samford Valley Steiner School (SVSS)
- Students – all students enrolled at Samford Valley Steiner School
- **Section 9 of the *Child Protection Act 1999* - “Harm”**, to a child, is any detrimental effect of a significant nature on the child’s physical, psychological or emotional wellbeing.
 1. It is immaterial how the harm is caused.
 2. Harm can be caused by—
 - a) physical, psychological or emotional abuse or neglect; or
 - b) sexual abuse or exploitation.
 3. Harm can be caused by—
 - a) a single act, omission or circumstance; or
 - b) a series or combination of acts, omissions or circumstances.
- **Section 10 of the *Child Protection Act 1999* - A “child in need of protection”** is a child who—
 - a) Has suffered significant harm, is suffering significant harm, or is at unacceptable risk of suffering significant harm; and
 - b) Does not have a parent able and willing to protect the child from the harm.
- **Section 364 of the *Education (General Provisions) Act 2006* - “Sexual abuse”**, in relation to a relevant person, includes sexual behaviour involving the relevant person and another person in the following circumstances –
 - (a) The other person bribes, coerces, exploits, threatens or is violent toward the relevant person;
 - (b) The relevant person has less power than the other person;
 - (c) There is a significant disparity between the relevant person and the other person in intellectual capacity or maturity.

WHEN IT APPLIES This policy applies at all times.

PRINCIPLES Duty of care to the students who are enrolled at or visit SVSS is a conscious priority of all staff.



POLICY

Health and Safety

The school has written processes in place to enable it to comply with the requirements of the *Work Health and Safety Act 2011* (Qld) and the *Working with Children (Risk Management and Screening) Act 2000* (Qld).

Responding to Reports of Harm

When the school receives any information alleging 'harm'¹ to a student (other than harm arising from physical or sexual abuse) it will deal with the situation compassionately and fairly so as to minimise any likely harm to the extent it reasonably can. This is set out in the school's Child Risk Management Policy and Strategy.

Information relating to physical or sexual abuse is handled under obligations to report set out in this policy².

See School Portal:

- CURRENT SCHOOL DOCUMENTS/POLICIES
- CURRENT SCHOOL DOCUMENTS/PROCEDURES/CHILD PROTECTION

Conduct of Staff and Students

All staff must ensure that their behaviour towards and relationships with students reflect proper standards of care for students. Staff must not cause harm to students³.

Reporting Inappropriate Behaviour

If a student considers the behaviour of a staff member to be inappropriate, the student should report the behaviour to: -

- Their Class Teacher or Guardian (if appropriate); or
- A Faculty Director or
- The School Director

Dealing with Report of Inappropriate Behaviour

A staff member who receives a report of inappropriate behaviour must report it to the School Director. Where the School Director is the subject of the report of inappropriate behaviour, the staff member must inform a member of the School's governing body⁴. Reports will be dealt with under the School's Complaints Handling Policy.

¹ *Education (Accreditation of Non-State Schools) Regulation 2017 (Qld) s.16(7)*: the definition of 'harm' for this regulation is the same as in section 9 of the *Child Protection Act 1999 (Qld)*

² *Education (Accreditation of Non-State Schools) Regulation 2017 (Qld) s.16(1)*

³ *Education (Accreditation of Non-State Schools) Regulation 2017 (Qld) s.16(1)*

⁴ *Education (Accreditation of Non-State Schools) Regulation 2017 (Qld) s.16(2)*



Reporting Sexual Abuse⁵

Section 366 of the *Education (General Provisions) Act 2006* states that if a staff member becomes aware, or reasonably suspects, in the course of their employment at the school, that any of the following has been sexually abused by another person:

- a) A student under 18 years attending the School;
- b) A Kindergarten aged child registered in a Kindergarten learning program at the School;
- c) A child enrolled in OSHC or Vacation Care program
- d) A person with a disability who: -
 - i. Under section 420(2) of the *Education (General Provisions) Act 2006* is being provided with special education at the school; and
 - ii. Is not enrolled in the preparatory year at the school.

then the staff member must give a written report about the abuse or suspected abuse to the School Director or to a director (Board member) of the school's governing body immediately.

The School Director or the director of the Board must immediately give a copy of the report to a police officer.

If the first person who becomes aware or reasonably suspects sexual abuse is the School Director, the School Director must give a written report about the abuse, or suspected abuse to a police officer immediately and must also give a copy of the report to a director of the school's governing body.

A report under this section must include the following particulars: -

- a) The name of the person giving the report (the **first person**);
- b) The student's name and gender;
- c) Details of the basis for the first person becoming aware, or reasonably suspecting, that the student has been sexually abused by another person;
- d) Details of the abuse or suspected abuse;
- e) Any of the following information of which the first person is aware: -
 - i. The student's age;
 - ii. The identity of the person who has abused, or is suspected to have abused, the student;
 - iii. The identity of anyone else who may have information about the abuse or suspected abuse⁶.

Reporting Likely Sexual Abuse

Section 366A of the *Education (General Provisions) Act 2006* states that if a staff member reasonably suspects in the course of their employment at the school, that any of the following is likely to be sexually abused by another person: -

- a) A student under 18 years attending the school;
- b) A Kindergarten aged child registered in a Kindergarten learning program at the school;
- c) A child enrolled in OSHC or Vacation Care program at the school
- d) A person with a disability who: -
 - i. Under section 420(2) of the *Education (General Provisions) Act 2006* is being provided with special education at the school; and

⁵ *Education (Accreditation of Non-State Schools) Regulation 2017 (Qld) s.16(2)(c)*

⁶ *Education (General Provisions) Regulation 2017 (Qld) s.68*



- ii. Is not enrolled in the preparatory year at the school.

then the staff member must give a written report about the suspicion to the School Director or to a director of the School's governing body immediately.

The School Director or the director must immediately give a copy of the report to a police officer.

If the first person who reasonably suspects likely sexual abuse is the School Director, the School Director must give a written report about the suspicion to a police officer immediately and must also give a copy of the report to a director of the school's governing body.

A report under this section must include the following particulars: -

- a) The name of the person giving the report (the **first person**);
- b) The student's name and gender;
- c) Details of the basis for the first person reasonably suspecting that the student is likely to be sexually abused by another person;
- d) Any of the following information of which the first person is aware: -
 - i. The student's age;
 - ii. The identity of the person who is suspected to be likely to sexually abuse the student;
 - iii. The identity of anyone else who may have information about suspected likelihood of abuse.

Reporting Physical and Sexual Abuse

Under Section 13E (3) of the *Child Protection Act 1999*, if a doctor, a registered nurse, a teacher or an early education and care professional forms a 'reportable suspicion' about a child "in the course of their engagement in their profession", they must make a written report.

A **reportable suspicion** about a child is a reasonable suspicion that the child: -

- a) Has suffered, is suffering, or is at unacceptable risk of suffering, significant harm caused by physical or sexual abuse
- b) May not have a parent able and willing to protect the child from the harm.

The doctor, nurse, teacher or early education and care professional must give a written report to the Chief Executive of the Department of Communities, Child Safety and Disability Services (or other department administering the *Child Protection Act 1999*). The doctor, nurse, teacher or early education and care professional should give a copy of the report to the School Director.

A report under this section must include the following particulars: -

- a) the child's name and sex;
- b) the child's age;
- c) details of how to contact the child;
- d) details of the harm to which the reportable suspicion relates;
- e) particulars of the identity of the person suspected of causing the child to have suffered, suffer, or be at risk of suffering, the harm to which the reportable suspicion relates;
- f) particulars of the identity of any other person who may be able to give information about the harm to which the reportable suspicion relates⁷.

⁷ See *Child Protection Regulation 2011 (Qld) s.10 "Information to be included in report to chief executive"*



Details of the Child Safety Regional Intake Service

Email: brisbanerisintake@csyw.qld.gov.au

Phone: (07) 5433 6700 business hours (from 9am to 5pm Monday to Friday) Outside of these hours, you can contact the Child Safety After Hours Service Centre on phone freecall 1800 177 135 (Queensland only)

Awareness

The school will inform staff, students and parents of its processes relating to the health, safety and conduct of staff and students in communications to them and it will publish these processes in the School Portal for all staff, staff induction and annual training, on the school website and in Parent Lounge. Students are made aware through health and wellbeing lessons, Class Teachers and Guardians.

Accessibility of Processes

Processes relating to the health, safety and conduct of staff and students are accessible on the school website and will be available on request from the school administration⁸.

Training

The school will train its staff in processes relating to the health, safety and conduct of staff and students on their induction and will refresh training annually. This includes documenting the training certificates of staff, attendance register at staff training, discussion at staff meetings with printed staff meeting agendas, staff induction and review of handling complaints. Implementing the Processes

The school will ensure it is implementing processes relating to the health, safety and conduct of staff and students by auditing compliance with the processes annually.

Complaints Procedure

Suggestions of non-compliance with the school's processes may be submitted as complaints under SVSS Complaints Handling Policy.

Note: Reporting under this policy fulfills the obligations for reporting a child sexual offence that is being or has been committed against a child by an adult under the *Criminal Code Act 1899 s.229BC*⁹.

⁸ Education (Accreditation of Non-State Schools) Regulation 2017 (Qld) s.16(4)(b)

⁹ Criminal Code Act 1899 (Qld) s.229BC(4)(b)