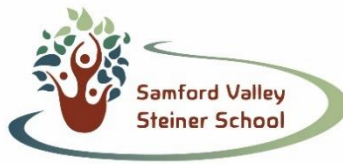


Community Bursary Policy

Purpose:	The purpose of this policy is to outline the Samford Valley Steiner School guidelines for the Community Bursary Fund. The Community Bursary will provide financial assistance to eligible students and families from Prep to Class 12. This policy aims to support Alumni, First Nations families and who are passionate about accessing a Steiner Education for their child and for whom parent contributions may be inaccessible.	
Scope:	All Samford Valley Steiner School staff and community	
Status:	Approved	Supersedes: new
Authorised by:	Board	Date of Authorisation: January 2024
Linked Documents or Policies	<ul style="list-style-type: none"> • Parent Contribution Policy • Parent Contribution Schedule • Community Bursary Application • Fundraising Policy • https://www.ato.gov.au/Non-profit/Your-organisation/Records,-reporting-and-paying-tax/Record-keeping-for-not-for-profits/ • https://www.ato.gov.au/Non-profit/ 	
Review Date:	Annually	Next Review Date: January 2025
Policy Owner:	School Director	
Policy	This policy aims to support Alumni, First Nations families and students who are passionate about accessing a Steiner Education for their child and for whom parent contributions may be inaccessible.	
Eligibility Criteria	<p>All applications for bursaries will be based on financial need of the applying family and a dedication to the philosophy of the school and Anthroposophy. Applications will fall into three categories:</p> <ul style="list-style-type: none"> • Alumni Bursaries - Students whose parents attended Samford Valley Steiner School (for more than four years). • First Nations Bursaries - Students who identify as a First Nation person of Australia. • Strong Supporter of the School – Families who have shown strong commitment to the school or Anthroposophy. 	
Bursary Allocation	<p>The allocation of bursaries will be determined by a dedicated Assessment Committee which will consist of:</p> <ul style="list-style-type: none"> • School Director • Alumni representative and/or Life member of the Association • First Nations Partnership, Cultural Advisor 	

	<ul style="list-style-type: none"> • RSEGB Board Member <p>The Assessment Committee will review applications before the commencement of the school year and assess eligibility based on the established criteria for each category of bursaries. The committee may consider factors such as financial need, commitment to the school, and personal circumstances in making allocation decisions.</p> <p>The number and amount of bursaries awarded each year will depend on the available funds and the number of eligible applicants. The committee will endeavour to facilitate fair and equitable distribution of bursaries among eligible applicants that have a current enrolment contract or offer of a place.</p>
Application Process:	<p>Application forms for each category of bursaries will be made available through the Samford Valley Steiner School's website and on Parent Lounge. The application period and deadline will be clearly communicated to all eligible students and families.</p> <p>Applicants will be required to submit relevant documentation, including financial information and any additional information requested by the Bursary Committee. All applications and supporting documents will be treated with strict confidentiality.</p>
Reporting	<p>Target fundraising revenue and annual budget will form part of the annual budget approved by the Board. Financial reporting for the Community Bursary fund will be included in the Board financial reports on a 6 monthly basis.</p> <p>Report to the community will be in a deidentified way so that the community can understand the benefit /impact of the fundraising effort.</p>
Review and Renewal	<p>Bursaries will be awarded on an annual basis, subject to the availability of funds and the student's continued eligibility. To be granted the funds, eligible applicants will need to apply every year by the submission date.</p>
Fundraising and Donations	<p>Samford Valley Steiner School will actively seek partnerships, grants, and donations from individuals, organisations, and businesses to support the Community Bursary Program.</p> <p>Where a donation is made to the fund a DGR receipt will be provided to the donor.</p>

Appendix 1 – Application for Community Bursary



Application for Community Bursary

Applications due 31 October – please return to School Director. Applications will remain confidential.

Family Name: _____

Children currently enrolled at Samford Valley Steiner School:

Child Name	Current Class	Enrolment since

Parent / Guardian Current Employment status and Income (please include any Government assistance, Child Support and any other income).

Parent/Guardian Name	Employment status	Annual Gross Income

Please circle which category your family best falls into:

Alumni Bursaries - Students whose parents attended Samford Valley Steiner School (for more than four years).

First Nations Bursaries - Students who identify as a First Nation person of Australia.

Supporter of the School – Families who have shown strong commitment to the school or Anthroposophy.

Please provide any further information that may help the committee understand your family's circumstances include approximate assets. Please include supporting documentation (eg tax returns, letter of support etc).

DECLARATION

- (a) I/We acknowledge that if we are granted a Community Bursary to assist in Tuition fees, it is done so by the Assessment Committee as our family falls into one of the three categories and has a need for financial support.
- (b) I/We accept that in granting the concession, the Community Bursary is assisting my/our children to continue school attendance for the year. I/We are committed to keeping the child at the school until they complete Year 12.
- (c) I/We accept that we will pay the remaining balance of the tuition fees, compulsory charges and incidentals due as per schedule in a prompt manner.
- (d) I/We understand that the Community Bursary is only for one year. Each year a new application will need to be submitted to continue to get assistance. The amount available for the Community Bursary is based on the available funds each year.

_____ /_____/_____

Name & Signature of Parent(s) / Guardian(s)

Date

_____ /_____/_____

Name & Signature of Parent(s) / Guardian(s)

Date