



Fundraising Policy

Purpose:	Samford Valley Steiner School recognises the importance of fundraising to support various initiatives, including the development of the library, building projects, and the Community Bursary Fund.	
Status:	Approved	Supersedes: new
Authorised by:	School Director	Date of Authorisation: Jan 2024
References:	<ul style="list-style-type: none"> • Community Bursary Policy • Parent Contribution Schedule • Parent Contribution Policy • Constitution • Ethical Gift Management Policy 	
Review Date:	Annually	Next Review Date: Jan 2025
Policy Owner:	Board	
Policy	This policy outlines the guidelines and principles for fundraising activities at the school. Our fundraising efforts will be environmentally friendly, conscious of their impact on the environment, and aligned with the Steiner school ethos and values, including the use of sustainable products.	
Fundraising Goals and Objectives	<p>Library Fund</p> <p>The Library Fund aims to raise funds to enhance and expand the resources available in the school library, promoting literacy and supporting the curriculum. Fundraising activities will focus on securing financial contributions, book donations, artwork donations and sponsorships from individuals, community organisations, and businesses.</p> <p>Building Fund</p> <p>The Building Fund aims to raise funds for infrastructure development, maintenance, and improvement of school facilities. Fundraising activities may include campaigns, grants, donations, and events specifically designated for building projects and improvements.</p> <p>Community Bursary Fund</p> <p>The Community Bursary Fund aims to raise funds to provide financial assistance to eligible students and families, ensuring accessibility to a Steiner Education. Fundraising activities will be organised to generate donations, sponsorships, and partnerships from individuals, organisations, and businesses that align with the principles and values of Samford Valley Steiner School.</p>	

Fundraising Sub-Committee of the Board	<p>Memberships responsibilities</p> <p>The role and responsibilities of the Committee in performing their duties shall include, but are not limited to:</p> <ul style="list-style-type: none"> • monitoring and reviewing the development of fundraising Programs; • providing strategic advice to management on philanthropic and related matters; • identifying, understanding and addressing potential areas of risk associated with the Fundraising Programs; • overseeing the performance of fundraising initiatives • Compliance
Gift Fund Governance	<p>The gift fund governance is overseen by the RSEGB Board.</p>
Distribution of Surplus Assets to Another Entity	<p>In alignment with the Constitution</p>
Environmental Responsibility	<p>Fundraising activities will prioritise environmental sustainability and responsible practices. Whenever possible, eco-friendly materials and sustainable products will be used for fundraising campaigns, events, and promotional materials. Efforts will be made to minimise waste and promote sustainable practices during fundraising activities.</p>
Ethical Practices	<p>All fundraising activities will be conducted in accordance with legal and ethical guidelines, including compliance with relevant not-for-profit fundraising laws and regulations. Transparency and accountability will be upheld in all financial transactions related to fundraising, ensuring that funds raised are allocated appropriately and used for their intended purposes.</p> <p>Funds raised will be reported to the community at regular intervals through media such as the school newsletter.</p> <p>Donor and Community Bursary applicant’s privacy and confidentiality will be respected, and all personal information will be handled in accordance with privacy laws.</p> <p>Gifts will align with SVSS’s values, mission and charitable purposes (library, building or community bursary). All donors will be evaluated and only funds that align with SVSS values will be accepted at the discretion of the Fundraising Subcommittee.</p>
Community Engagement	<p>Fundraising efforts will actively engage the Samford Valley Steiner School community, including parents, students, staff, alumni, and local community members. Collaboration with community organisations, businesses, and sponsors will be sought to enhance fundraising initiatives who have shared values and sustainable practices.</p> <p>Regular communication and updates about fundraising activities, goals, and achievements will be provided to the school community through various channels, such as newsletters, website updates, and social media platforms.</p>

Gift Management

SVSS reserves the right to decline any gift that may morally, ethically or legally expose the organisation, result in adverse publicity, require commitment or expenditure beyond the organisations resources, or involve the organisation in unexpected responsibilities because of their source, restricted condition or purpose.