

Course Fees and other charges

Course Fees per Annum:

Tuition Fees

Year	Tuition Fees	Non Tuition Charges	Total per Annum	Total per Semester
Year 5	\$13,245	\$17,881	\$31,126	\$15,563
Year 6	\$13,245	\$18,307	\$31,552	\$15,776
Year 7	\$13,245	\$18,443	\$31,688	\$15,844
Year 8	\$15,323	\$17,245	\$32,568	\$16,284
Year 9	\$15,323	\$18,461	\$33,784	\$16,892
Year 10	\$15,323	\$17,373	\$32,696	\$16,348
Year 11	\$15,506	\$17,182	\$32,688	\$16,344
Year 12	\$15,506	\$16,810	\$32,316	\$16,158

Non Tuition Charges:

Application Fee - \$ 350 – Non Refundable

Non Compulsory Fees

Home stay fees	\$300 Per week
	\$3,900 per term
	\$15,600 per annum
Other course related fees (non compulsory fees excursion etc	Charges for all extra curricula activities, will be invoiced directly by the school and are payable within 7 days of billing date.
Fees for special/medical needs (if applicable)	Charges for special / medical needs will be invoiced directly by the school and are payable within 7 days of billing date

Fees are published & reviewed annually. Fees charged to Overseas Students cover tuition, textbooks, stationery, resources, and camps. Excursions and OSHC are not included in the fees.

Students must hold OSHC cover for the duration of visa length.

Terms of payment

It is essential that all accounts are paid in full by the due date. Unless a formal arrangement is mutually agreed in writing all accounts outstanding after the due date will be considered overdue

Responsibility for Paying Fees

All signatories to the Written Agreement are jointly and severally liable for the payment of all fees and charges incurred on behalf of the students. For any change to this arrangement the school needs to be notified in writing by all signatories on the Written Agreement and the school agrees to this variation, in writing.

Refund Policy

This policy outlines refunds applicable to course fees paid to the school

1. **Any service fees a student (or parent(s)/legal guardian if the student is under 18) pays directly to a third party are not within the scope of this refund policy.**
2. The enrolment application fee is non-refundable.
3. Payment of Course Fees and Refunds
 - a) Fees are payable according to *the School's Fees Policy and current fee schedule for International students*
 - b) An itemised list of school fees is provided in the school's written agreement, *as per NC Standard 3.1.b*
 - c) All fees must be paid in Australian dollars unless requested otherwise. Refunds will be reimbursed in the same currency as fees were received.
 - d) Refunds will be paid to the person who enters into the written agreement unless the school receives written advice from the person who enters the written agreement to pay the refund to someone else.
4. All notification of withdrawal from a course, or applications for refunds, must be made in writing and submitted to *Pep Wright (Director)*
5. Student default because of visa refusal
 - a) If a student produces evidence of visa refusal (or provides permission for the school to verify visa refusal with the Department of Immigration) and fails to start a course on, or withdraws from the course on or before the agreed starting day, the school will refund within four weeks of receiving a written claim from the student the total amount of course fees received by the school before the student's default day
 - b) If a student whose visa has been refused withdraws from the course after it has commenced, the school will retain the amount of tuition fees proportionate to the amount of the course the student has undertaken and will refund of any unused tuition fees* received by the school with respect to the student within the period of four weeks after the day of student default.

**Calculation of the refund due in this case is prescribed by a legislative instrument (s.10 of Education Services for Overseas Students (Calculation of Refund) Specification 2014).*

There are TWO EXAMPLES below for 7. Student Default – if following these examples, only use one.

EXAMPLE 1

6. **Student default**
 - a) Any amount owing under this section will be paid within 4 weeks of receiving a written claim from the student (or parent(s)/legal guardian if the student is under 18).
 - b) Non-tuition fees will be refunded on a pro rata basis proportional to the amount of time the student was studying in the course, except where a non-refundable payment on behalf of the student has been made.

- c) If the student, does not provide written notice of withdrawal, and does not start the course on the agreed starting date up to 50 % of tuition fees will be retained from tuition fees received by the school and the remainder will be refunded.
- d) If tuition fees for up to 1 semester have been received in advance by the school and the school receives written notification of withdrawal by the student (or parent(s)/legal guardian if the student is under 18), the school will:
 - i. Retain an administration fee equal to that of the application fee and refund the balance of the tuition fees if written notice is received up to four weeks prior to commencement of the course.
 - ii. Refund 70 % of the tuition fees received if written notice is received less than four weeks prior to commencement of the course.
 - iii. Refund 50 % of any tuition fees received, if written notice is received **before** one (1) term of the payment period has passed.
 - iv. No refund of fees for the payment period will apply if written notice is received **after** 1 term of the payment period has passed.
- e) If tuition fees have been received for more than 1 semester, refund provisions under (d) will apply for the first 2 semesters and any balance of unused tuition fees after this will be refunded.
- f) No refund of tuition fees will be made where a student's enrolment is cancelled for any of the following reasons:
 - i. Failure to maintain satisfactory course progress (visa condition 8202).
Please see *Monitoring the Academic Progress of Overseas Students Policy*
 - ii. Failure to maintain satisfactory attendance (visa condition 8202).
Please see *School Attendance for Overseas Students Policy*
 - iii. Failure to maintain approved welfare and accommodation arrangements (visa condition 8532).
[If applicable: Please see *Overseas Student Welfare Policy and Overseas Student Accommodation Policy*]
 - iv. Failure to pay course fees.
 - v. Any behaviour identified as resulting in enrolment cancellation in *Samford Valley Steiner School's Social Health and Student Behaviour Policy*.

7. Provider default

Any default by the school must be compliant with the current provisions of the ESOS Act 2000 and the ESOS regulations 2001

If for any reason the school is unable to offer a course on an agreed starting day for the course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school, a full refund of any unused tuition fees* received by the school with respect to the student will be made within 14 days of the agreed course starting day.

- a) If for any reason the school is unable to continue offering a course after the student commences a course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school, a full refund of any unused tuition fees* received by the school with respect to the student will be made within 14 days of the school's default day.
- b) In the event that the school is unable to fulfil its obligations of providing an agreeable alternative course for the student, or a refund, the student will receive assistance from the Australian government's Tuition Protection Service. For information on the TPS, please see: <https://tps.gov.au/StaticContent/Get/StudentInformation>.

**Calculation of the refund due in this case is prescribed by a legislative instrument (s.7 of Education Services for*

Overseas Students (Calculation of Refund) Specification 2014).
<http://www.comlaw.gov.au/Details/F2014L00907>.

8. This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws.

Definitions

- a. Non-tuition fees** – fees not directly related to provision of the student's course, including OSHC, accommodation fees (such as homestay or boarding fees), Compulsory small group instrumental lesson and ensemble fees for Classes 3 – 5, Outdoor Education Camp fees for Classes 3 – 12, Insurance Student Accident Insurance fees
- b. Tuition fees** – fees directly related to the provision of the student's course, including tuition fees, fees for compulsory course materials, and any compulsory enrolment or administration fees that apply during the entire period of enrolment.
- c. Course fees** – the sum of tuition fees and non-tuition fees received by the school in respect of the student in order for the student to undertake the course.
- d. Term** – terms are either 9 or 10 week periods with a holiday break preceding and after. There are 4 terms in an academic year
- e. Semester** – two terms. There are two semesters in an academic year

If the student changes visa status (e.g. becomes a temporary or permanent resident) he/she will continue to pay full overseas student's fees for the duration of that year.