

Music and Singing Teacher 2018 Application Package

Thank you for your interest in applying for the Part time Music and Singing Teacher Position at *Samford Valley Steiner School*. The position is a .4 FTE role.

The package for the above position is enclosed. It is composed of:

1. Information for Applicants
2. Role Description
3. Selection Criteria

Should any of the above documents be missing from your package, please contact the office on 07 3430 9600.

Please read these documents carefully before seeking further information.

Yours sincerely,

Pep Wright
Director

INFORMATION FOR APPLICANTS

Thank you for your interest in the advertised position. The aim of this *Information for Applicants Package* is to help you understand the selection process so that you can present your best case for appointment.

The basis for selection is the relative merit of each applicant in relation to the selection criteria identified in the *Role Description* and the *Selection Criteria*.

Role Description

The *Role Description* should be read carefully. It provides information regarding the following:

1. Position title
2. Area
3. Location
4. Role Relationships
5. Role Context
6. Role Purpose
7. Key Accountabilities

Remuneration

Equal to the State Award and dependent upon experience and qualifications

Hours of Duty

This is a .4 FTE position commencing in January 2018

Probation

There is a 1 term probationary period.

How to Apply

Your application should include:

1. A brief summary of your career, outlining relevant positions you have held and major responsibilities.
2. Statements, which concisely but fully describe how you consider yourself suitable against each of the selection criteria.
3. The names, positions and telephone contact numbers for at least two referees who can comment on your suitability for the position.

Your application should be emailed to rcaynes@samfordsteiner.qld.edu.au and marked *Confidential – Music and Singing Teacher 2018*.

Closing Date

Applications close at 4.00pm Friday 1st Dec 2017

Selection Process

All applications received will be acknowledged. If you do not receive confirmation of your application, please contact the office on 07 3430 9600.

Short listed applicants will be contacted by phone and will be required to attend a face-to-face interview. All applicants will be informed by Wed 6th of December whether they have been short listed or not.

Contacts for Further Information

If you require further information after reading this information package, please ring the office on 07 3430 9600 and arrangements will be made for Pep Wright, Director, to contact you.

If she is not immediately available when you call, please leave your business hours and after hours contact numbers and he will return your call at the first opportunity.

SELECTION CRITERIA

Position title: *Music & Singing Teacher*

Required Qualifications

- 1. Registration with the Queensland College of Teachers (QCOT)**
- 2. Teaching qualification accepted by the QCOT**
- 3. Formal Music/Vocal qualifications**

Selection Criteria

- 1.** An understanding of/interest in the principles of Rudolf Steiner Education and a demonstrated love for young people and teaching
- 2.** Commitment to professional learning and inner development through anthroposophical studies and artistic activities
- 3.** An ability to plan and deliver an engaging and developmentally appropriate music and singing curriculum
- 4.** Teaching experience, preferably in a Steiner High School Educational setting
- 5.** Experience conducting vocal ensembles and choirs
- 6.** An ability to work collegially and a willingness to actively participate in and contribute to the cultural and festival life of the school
- 7.** Excellent organizational and interpersonal skills

ROLE DESCRIPTION

POSITION DETAILS	Position Title	Classroom Music and Singing Teacher, Samford Valley Steiner School
	Area	High School
	Position Reports to	Education Administrator
	Role Location	Brisbane (Samford)
	Key Role Relationships	Creative Arts coordinator Education Administrator Teaching staff All Staff, whole school community (staff, parents, students, interested and active parties)
ROLE CONTEXT	<p>The Samford Valley Steiner School (SVSS) is a Pre-prep to 12 educational facility that was pioneered in 1987. The High School has been operating since 2006 and the school continues to experience positive growth in numbers, facilities and reputation.</p> <p>The school's functioning and direction is guided by the Anthroposophical world view. Central to this is the role of the College of Teachers (CoT), which develops the pedagogical direction and vision from a deep understanding of Steiner's indications and child development perspective. Teachers creatively translate this vision and direction into observable and practical actions in a way which engages and develops students. Working collaboratively with the Creative Arts Coordinator, Music and instrumental Teachers, and High School Teachers, the Music and Singing Teacher supports the delivery of the music program in the high school based on the school's music program vision.</p> <p>Music Program Vision</p> <p>Through an integrated and holistic music program we seek to create and encourage a school culture in which joyous, enlivened musical activity is embedded into the daily experience of every student and teacher across the whole school. To achieve this we will:</p> <ul style="list-style-type: none"> •Prioritise the development of musical skills amongst all staff •Provide a classroom music and instrumental program that is informed by the Anthroposophical picture of child development and is connected to and reflective of the core classroom curriculum content, and seasonal festivals •Provide a dynamic instrumental and choral program that provides a solid musical foundation which balances the social nature of music making with development of the art form of music. 	
ROLE PURPOSE	<p>Working with the pedagogical vision developed by the CoT and within the guidelines of the National Curriculum, the Classroom Music Teacher works creatively to plan, implement and monitor a quality educational program for all children, grounded solidly in the philosophy and principles of Steiner Education.</p> <p>The Music and Singing Teacher works collaboratively with his/her peers across the School, providing experiences in Music including singing/choir, instrumental tuition, music theory, composition and performance in a manner based on the principles of Steiner Education. The Music Teacher is accountable for all areas of teaching for timetabled classes, creating a healthy learning environment, working with other teachers and class guardians with conscious awareness of the needs of the students and the role of parents/guardians in their child's education. The Music and Singing Teacher has a strong commitment to and understanding of duty of care, participates actively in the life of the School community, and is committed to ongoing individual and collaborative professional development.</p>	

Duty of Care

The Music and Singing teacher shall ensure the good physical and mental health and safety of students at the School through maintaining a thorough understanding of School policies and procedures (including the Behaviour Management Policy), as well as knowledge of and compliance with emergency and accident procedures, undertaking all actions necessary and holding a conscious awareness of real and potential safety concerns.

Teaching Duties

Classroom Music Teaching

The teacher will develop and provide a well-prepared, age-related and imaginatively presented Classroom Music teaching and learning program for all students in the class, consistent with the principles of Steiner Education and working collaboratively with other teachers and support personnel, in order to encourage and support the holistic development of all students. The Classroom music teacher will plan, prepare for and participate in assemblies, Festivals, Open Days, forums and other school events with class and mixed-age groups of students. The teacher will develop and maintain a high standard of aesthetic presentation and a sensitive social atmosphere within the classroom and the school which supports positive behaviour and the inclusivity of all students. The teacher will plan and apply behaviour management strategies, including prompt and supportive responses to inappropriate behaviour consistent with School policies. The teacher will document, assess and report on student progress (academic, social, emotional and physical) so that the teaching and learning program can remain relevant through timely and applicable adjustments and so that appropriate and comprehensive feedback can be provided to parents and guardians in line with the School's reporting policies. The teacher will proactively contribute to the nurturing and supportive environment of the whole School through willing participation in regular school responsibilities (e.g. playground duty, relief teaching), actively engaging in school related activities, contributing according to personal skills and interests, and getting to know children and parents. The teacher will participate in visioning and organisational meetings with the Music Core Group.

Singing Teacher

All students in the high school engage in singing on a regular basis. The Singing Teacher plans and conducts whole high school choral sessions, for enjoyment and for performance. The Singing Teacher will be responsible for establishing vertical interest based choirs and vocal ensembles within the high school. Working collaboratively with the Creative Arts Co-ordinator and other Music Teachers the Music and Singing Teacher is also responsible for contributing to concerts and performances both on site and off site and supporting students and teachers in preparation for Festivals, Plays and other events as required.

General Duties

Proactively contribute to the nurturing and supportive environment of the whole School through willing participation in regular school responsibilities, actively engaging in school related activities (e.g. attendance at parent nights as requested by Teacher), and contributing to other classes according to personal skills and interests.

Management, Administration and Community Participation

Work collaboratively with colleagues as required, contributing to administrative needs affecting the students and establishing a working knowledge of relevant School policies and procedures, to support smooth and effective day to day operations.

Establish and maintain records of student's work, and assist Teachers in providing appropriate and comprehensive feedback to parents and guardians and to provide relevant information which will allow the Teacher to improve their teaching program. Formally report on individual students twice per year.

Professional Conduct and Development

Proactively seek and participate in continuing professional development activities, including peer and mentor support and coaching, Faculty of Teachers meetings and all School-based in-service activities, in order to establish and maintain a high level of professional knowledge and expertise.

Strengthen parent and community confidence in the School by acting professionally at all times with due consideration and awareness of issues of sensitivity and confidentiality, remaining mindful of the Teacher's role to communicate matters of concern, maintaining good rapport with parents and guardians, and with appropriate duty of care toward fellow colleagues.

APPROVAL:	Education Administrator	Teacher:
	Name:	Name:
	Signature:	Signature:
	Date:	Date:
Received by HR/Admin:	Signature:	Date: