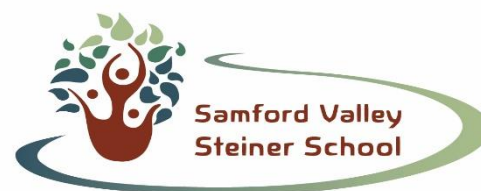


2019 Parent Contribution Schedule



Samford Valley Steiner School is a not-for-profit organisation and all Parent Contributions and levies are used to enable the children's education and the provision of related facilities. The school endeavours to keep Parental Contributions to a minimum affordable level commensurate with the quality of the education it provides and the actual running costs of the school.

Enrolment Contributions

Enrolment – Application Fee	<i>(Places name on waiting list)</i>	\$ 200	per child
Enrolment – Acceptance Fee	<i>(Confirms acceptance of offer)</i>	\$ 1,000	per family

Parent Contributions

1. Parent Contributions (per annum)

Tuition contribution and compulsory charges are billed yearly in advance and are due and payable before the end of the first week of the term, or as otherwise advised. These charges are generally reviewed annually, but may also be amended from time to time as deemed necessary by the management of the school.

	Tuition Contribution	Compulsory Charges	Total per annum (ex Works Levy)	Total per term (ex Works Levy)
Pre-Prep	\$4,052	\$320	\$4,372	\$1,093
Prep	\$5,780	\$532	\$6,312	\$1,578
Primary – Class 1	\$5,780	\$528	\$6,308	\$1,577
Primary – Class 2	\$5,780	\$528	\$6,308	\$1,577
Primary – Class 3	\$5,780	\$1,940	\$7,720	\$1,930
Primary – Class 4	\$5,780	\$2,240	\$8,020	\$2,005
Primary – Class 5	\$5,780	\$2,400	\$8,180	\$2,045
Primary – Class 6	\$5,780	\$2,844	\$8,624	\$2,156
Primary – Class 7	\$5,780	\$2,988	\$8,768	\$2,192
Secondary – Class 8	\$6,956	\$2,364	\$9,320	\$2,330
Secondary – Class 9	\$6,956	\$3,004	\$9,960	\$2,490
Secondary – Class 10	\$6,956	\$2,176	\$9,132	\$2,283
Secondary – Class 11	\$6,956	\$1,660	\$8,616	\$2,154
Secondary – Class 12	\$6,956	\$1,272	\$8,228	\$2,057

Compulsory Charges cover costs that are applicable for specific year levels. These charges are payable in full and do **not** attract discounts or refunds for absence. It covers these areas of costs:

- **Materials** Basic materials and resources are supplied, specific to each class's needs. The school will replace items based on normal usage. Students are provided with high quality stationery and equipment and are encouraged to treat them with care. It is the responsibility of parents to pay for damaged and/or lost items. Replacement items will be charged to your account.
- **Instrumental Music Lessons** Compulsory small group lessons and ensembles for Classes 3 – 8.
- **Outdoor Education** Outdoor Education Camps for Classes 3 – 12.
- **Insurance** Student Accident Insurance.

2. Works Levy (per annum)

A Works Levy of **\$740** is charged per annum per family (\$185.00 per term). This levy is refundable, via credits to your account, based on attendance at scheduled Working Bees.

3. Discounts

Early Payment Discount – 5% of tuition fees only, if all contributions (including tuition, compulsory charges and works levy) are paid annually in advance by the due date.

Sibling Discount – Applicable to tuition contributions only:

2 Students	12%	4 Students	40%
3 Students	25%	5 Students	50%

Additional Charges

- **Enrolment Application**

An *Enrolment Application* fee of \$200 per student is payable at the time an enrolment form is lodged. This fee is non-refundable and non-transferable.

- **Enrolment Acceptance**

An *Acceptance Fee* of \$1,000 per family is payable upon acceptance of an offer of enrolment. This fee only applies to the first child from a family and is non-refundable. An *Acceptance Fee* will only be taken once the payment terms and affordability of fees has been discussed and accepted and an *Enrolment Acceptance Form* submitted.

- **Excursions**

Excursion costs will be invoiced directly by the school. In certain cases students may be required to pay in advance depending on excursion arrangements.

- **Extra-Curricula Activities**

Charges for all extra curricula activities, such as Performances, Horse Riding/Rock Climbing/Sailing/etc., will be invoiced directly by the school and are payable within 7 days of billing date.

- **Musical Instruments**

When recorders are supplied from school stock such items will be charged to your account. When items associated with the Instrumental Music Program, including repairs and replacement, these will be charged to your account. Stringed instruments are purchased directly by parents at their own expense.

- **Special Camps**

When special camps are undertaken e.g. end of primary school camp, these may incur additional charges, depending on the activity undertaken and any related costs. You will be notified in advance of any such costs. Costs will be charged to your account.

Discounts

- **Early Payment Discount**

An early payment discount of 5% is applied to **tuition fees only** when school fees (including tuition fees, compulsory charges and works levy) are paid annually in advance by the due date.

- **Sibling Discount**

A siblings discount is applicable to families with more than one child at Samford Valley Steiner School. The sibling discount, of 12% for two children, 25% for three children, 40% for four children and 50% for five children, is applied to **tuition fees only**.

Payment of Accounts

- **Terms of payment**

Enrolling your children at the School includes making a commitment to making the required financial contribution to enable provision of the education. It is essential that all accounts are paid in full by the due date. Families experiencing difficulty in meeting payment deadlines should contact the Business Administrator to make special arrangements for settlement. Unless a formal arrangement is mutually agreed in writing all accounts outstanding after the due date will be considered overdue.

- **Responsibility for Paying Contributions**

All signatories to the *Enrolment Contract* are jointly and severally liable for the payment of all contributions and charges incurred. For any change to this arrangement the school needs to be notified in writing by all signatories on the *Enrolment Contract* and the school agrees to this variation, in writing.

- **Overdue Accounts**

The Business Administrator will take whatever steps are deemed necessary to recover overdue accounts and any accounts referred to a Debt Collection Agency or Solicitor will have all collection costs added to the outstanding balance. The school may, at its discretion, suspend a student pending settlement of an outstanding account. **Enrolment of additional siblings may not be accepted while an overdue account remains unpaid.** Overdue accounts will have an administrative fee of \$25 per month added to the account each month.

- **Payment Options**

There are 3 payment options available. These are: payment in full; direct debit to your bank account; or direct debit to your credit card.

Direct debits can be either weekly, fortnightly or monthly. If a payment is declined the direct debit will be reprocessed after 3 days. A \$ 25 reprocessing fee is applicable. A second failure will result in the account being treated as an Overdue Account (refer above).

Temporary Absence of a Student

For temporary student absences of up to one term, the full term's tuition fees will be charged. Absences of longer than one term's duration need to be negotiated by special agreement and may incur additional charges.

Notice of Withdrawal of a Student

One term's notice in writing is required advising the withdrawal of a student from the school, otherwise one term's tuition contribution may be charged in lieu of such notice.

Tax Deductible Building Fund (Optional)

Families are encouraged to donate to the school's *Building Fund*. Donations are fully tax deductible and enable the school to continue to improve its facilities.

Community Benefit Fund

Families are invited to donate to the Community Benefit Fund to assist families who struggle financially to meet the payment of contributions.

Families can donate to the Community Benefit Fund, by direct donations, or the forfeiting of sibling discounts.