

Role Description – Kindergarten Assistant

Position Title	Kindergarten Assistant
Reports to	Early Childhood Director
Faculty	Early Childhood
Level	Dependant on Experience
Key relationships	Kindergarten Teacher, Early Childhood Director, Faculty Directors, School Director, Families (Parents/Carers and Children), Teaching Staff

About Us

Samford Valley Steiner School (Samford Steiner) is nestled on 20 acres of bushland just 35 minutes from Brisbane. As Queensland's largest Steiner school, we offer a unique, human-centred education from preschool to Class 12. Our vision is grounded in Rudolf Steiner's philosophy, focusing on nurturing creativity, well-being, and community connection.

We honour the natural rhythms of early childhood through a warm, play-based learning environment. Our Kindergarten Program fosters imagination, movement, connection to nature and seasonal rhythms. Our staff support the child's development through reverence, creativity, and purposeful activity.

The Role

We are seeking a compassionate and organised Kindergarten Assistant to partner with our Kindergarten Teacher in creating a nurturing and inclusive classroom environment. This role involves supporting the educational and emotional development of young children and contributing to a vibrant and collaborative early childhood team.

Your Contribution

As the Kindergarten Assistant, you will help foster a space where young children feel seen, safe, and inspired to learn and grow. You will assist in the daily rhythm of the Kindergarten and support the Teacher with learning programs, craft activities, and festivals. Your thoughtful presence, practical care, and commitment to Steiner education will contribute to each child's sense of belonging and wonder.

Your key responsibilities will include:

Child Wellbeing and Safety:

- Maintain a deep awareness of children's physical and emotional wellbeing and ensure safe supervision at all times.
- Follow school safety and wellbeing policies and procedures.
- Model respectful and calm behaviour aligned with Steiner values

Educational and Practical Support:

- Assist the Kindergarten Teacher in delivering the daily rhythm including morning circle, craft, story time, and seasonal activities.

- Support the preparation and use of natural and handmade materials.
- Assist in the development of a calm and beautiful classroom environment.

Classroom and Meal Preparation:

- Create a home-like atmosphere by preparing healthy meals with the children (e.g. fruit, bread, soup).
- Maintain the cleanliness and organisation of the classroom and outdoor areas.
- Guide children in caring for their space and belongings.

Community Engagement:

- Participate in seasonal festivals, parent evenings, and school community events.
- Foster respectful and positive relationships with families, colleagues, and children.
- Maintain confidentiality and uphold the school's values in all interactions.

Administration and Collaboration:

- Attend faculty meetings and contribute to planning discussions.
- Collaborate on resource needs and budgeting for craft and food.
- Maintain awareness of relevant school policies and procedures.

Professional Development:

- Engage in ongoing professional learning including in-service training and peer mentoring.
- Demonstrate commitment to personal and professional growth aligned with Steiner pedagogy.

What we are looking for

For this role, we will consider:**Experience in Early Childhood Education:**

- Experience working in early childhood or Kindergarten settings, ideally with an understanding of Steiner education principles.

Warmth, Presence, and Practical Skills:

- A calm and grounded presence with children, and practical capacity to prepare meals, crafts, and environments.

Communication and Teamwork:

- Ability to collaborate effectively and engage warmly with families, children, and colleagues.

Commitment to Steiner Education:

- A willingness to deepen your understanding of anthroposophy and child development through a Steiner lens.

Mandatory requirements

All staff must adhere to the policies and guidelines of Samford Valley Steiner School, including the Code of Conduct and health and safety procedures. You will be responsible for reporting any incidents or hazards and actively contributing to creating a safe environment for everyone.

Blue Card (Working with Children Check):

- As required under Queensland law, all employees must hold a valid Blue Card for child-related employment.

First Aid Certification (HTLAID012 Provide First Aid in an Education and Care Setting):

- A current First Aid certification or willingness to obtain one prior to commencement.

Interested in applying?

To apply please submit:

- Your current resume.
- A brief letter (1–2 pages) telling us why you are interested in this role. This is your opportunity to share what you will bring to the role and how it aligns with your values.

Conditions and benefits of the role

This position offers an exciting opportunity to work in a creative, collaborative, and supportive environment where you will play a key role in shaping and supporting the development of students across the primary.

SVSS offers competitive salary and benefits (including up to 12.75 per cent superannuation contributions by your employer and generous leave loading) and generous leave entitlements. We look forward to working with you.